

**ARIZONA SUPREME COURT  
REGISTRATION FOR EXAMINATION**

**To Register:** Pre-registration is required. Complete this registration form and submit with a \$50.00 fee made payable to the Arizona Supreme Court and send to Certification and Licensing Division, Arizona Supreme Court, 1501 West Washington, Suite 104, Phoenix, AZ 85007-3231. **Space will be reserved on a first come, first served basis.** Indicate your 1<sup>st</sup> and 2<sup>nd</sup> date of preference. Type or print the information clearly. Staff will confirm your registration by email. **Please arrive at least 15 minutes early to allow time to register for the exam. Registration will begin one half hour prior to the time indicated below.**

Re-registration fee of \$50.00 will apply for any applicant who registers for an examination date and fails to appear at the designated site on the scheduled date and time.

Reasonable accommodation will be provided to a qualified applicant with a disability in accordance with the Americans with Disabilities Act. If you have a disability and require an accommodation, contact the Certification and Licensing Division at (602) 452-3378 at least two weeks prior to the examination date as to the documentation to be submitted.

Choices	Test Date	Time	Location
_____	Wednesday, January 15, 2014	9:00 a.m. - 12:00 p.m.	State Courts Building, Room 230
_____	Wednesday, January 29, 2014	1:00 p.m. - 4:00 p.m.	State Courts Building, Room 230
_____	Wednesday, February 5, 2014	9:00 a.m. - 12:00 p.m.	State Courts Building, Room 230
_____	Wednesday, March 5, 2014	9:00 a.m. - 12:00 p.m.	State Courts Building, Room 230
_____	Wednesday, March 26, 2014	1:00 p.m. - 4:00 p.m.	State Courts Building, Room 230
_____	Wednesday, April 9, 2014	9:00 a.m. - 12:00 p.m.	State Courts Building, Room 230
_____	Wednesday, April 30, 2014	1:00 p.m. - 4:00 p.m.	State Courts Building, Room 230
_____	Wednesday, May 14, 2014	9:00 a.m. - 12:00 p.m.	State Courts Building, Room 230
_____	Wednesday, May 28, 2014	1:00 p.m. - 4:00 p.m.	State Courts Building, Room 230
_____	Wednesday, June 11, 2014	9:00 a.m. - 12:00 p.m.	State Courts Building, Room 230
_____	Wednesday, June 25, 2014	1:00 p.m. - 4:00 p.m.	State Courts Building, Room 230
_____	Wednesday, July 9, 2014	9:00 a.m. - 12:00 p.m.	State Courts Building, Room 230

_____	Wednesday, August 6, 2014	9:00 a.m. - 12:00 p.m. State Courts Building, Room 230
_____	Wednesday, August 27, 2014	1:00 p.m. - 4:00 p.m. State Courts Building, Room 230
_____	Wednesday, September 10, 2014	9:00 a.m. - 12:00 p.m. State Courts Building, Room 230
_____	Wednesday, September 24, 2014	1:00 p.m. - 4:00 p.m. State Courts Building, Room 230
_____	Wednesday, October 8, 2014	9:00 a.m. - 12:00 p.m. State Courts Building, Room 230
_____	Wednesday, October 22, 2014	1:00 p.m. - 4:00 p.m. State Courts Building, Room 230
_____	Wednesday, November 12, 2014	9:00 a.m. - 12:00 p.m. State Courts Building, Room 230
_____	Wednesday, December 10, 2014	9:00 a.m. - 12:00 p.m. State Courts Building, Room 230

Please indicate the examination for which you are registering:

**Legal Document Preparer:** \_\_\_\_\_

**Defensive Driving:** \_\_\_\_\_

**Fiduciary:** \_\_\_\_\_

**Certified Reporter:** \_\_\_\_\_ - If you are sitting for the Certified Reporter Examination, pursuant to A.R.S § 32-4022(A) A person shall not be admitted to an examination without presenting satisfactory evidence to the board that before the date on which the application for examination was filed the person has done at least one of the following:

1. Obtain one year of experience in making verbatim records of meetings, conferences, hearings or judicial or related proceedings by means of written symbols or abbreviations in shorthand, machine writing or voice writing and in transcribing these records.
2. Obtained a verified certificate of the satisfactory completion of a prescribed course of study from a court reporting school or a certificate from a school that evidences the equivalent proficiency and the ability to make a verbatim record of material that is dictated pursuant to rules adopted by the supreme court.
3. Obtained a national court reporters association's registered professional reporter or registered merit reporter certificate.
4. Obtained a valid certificate to practice court reporting that is issued by a state other than this state if the other state's requirements and certifying examination are substantially similar to or more stringent than those in this state.
5. Demonstrated reasonable proficiency in making verbatim records of trial or judicial or other related proceedings by passing an approved examination for certification pursuant to rules adopted by the supreme court.

Name: \_\_\_\_\_ Telephone#: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please list all previous exam dates you have attended: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

\$50.00 Check/Money Order # \_\_\_\_\_ (Payable to the Arizona Supreme Court)

**WE DO NOT ACCEPT CASH PAYMENTS AND ALL FEES ARE NON-REFUNDABLE**

**ADDRESS OF TEST LOCATION**

Arizona State Courts Building  
1501 West Washington  
Phoenix, Arizona 85007

**ADDITIONAL INFORMATION**

**You will be required to present two forms of personal identification (at least one form must be a government issued, picture I.D.; one indicating your date of birth).**

**For directions and parking: [Parking Map](#)**

**Subsequent to your participation in the exam, you will receive notice of your results via U.S. Mail. Please do not contact the Certification and Licensing Division for exam result information. Exam results are released by mail to the examinee only. If you are unsuccessful in your attempt to complete the examination requirement, the notice forwarded to you will provide instructions for registering to retake the exam.**